

## **Constitution**

### **Kaleidoscope**

### **BME Festival**

## **Kaleidoscope Festival – Journeys in Southwark**

### **Objectives**

We wish to promote the interests of the BME community, plus all residents of North Southwark, and to assist in maintaining good relations and cohesion between all members of the community. Working in co-operation with other organisations, the group seeks to achieve these objectives by:

- a) Promoting social activities for all members of the community, empowering existing and new communities through celebration and promotion of diversity.
- b) Developing a yearly festival of arts-based activities to animate and celebrate the diversity of Southwark.
- c) Promoting environmental and economical improvements for all members using arts, business and history as a stimulus.
- d) Utilising Southwark's regeneration and the associated opportunities to celebrate and capture the area's rich cultural heritage and diversity.

### **Powers**

In order to carry out the organisation's purposes, the management committee has the power to:

- a) Raise funds, receive grants and donations.
- b) Explore Southwark's regeneration programmes as a source of support and collaboration.
- c) Co-operate with and support other charities with similar purposes.
- d) Encourage new members to join the group.
- e) Financially oversee any monies which come into the organisation.
- f) Vote for a structure and nominate roles in the committee structure and change the structure as required, as the organisation changes and develops over time.

### **Management Committee/Trustees**

- a) The Committee installed at the first meeting shall establish and carry out the business of the Southwark BME festival (and hereafter members will be proposed and elected at the AGM).
- b) The Committee shall have a minimum of 3 members and the power to co-opt 9 further members, as required.
- c) The Committee shall be made up of a Chairperson, Secretary, Treasurer and Vice-Chair. Roles may be assigned to other members as the Committee deems necessary.
- d) Vacancies on the Committee arising during the year can be filled by the Committee by co-opting members. These will be subject to ratification at the next committee meeting.
- e) Additional co-opted members, who in the opinion of the Committee have special skills or knowledge, may be appointed to contribute to the Southwark BME festival.
- f) Any Officer or Committee member must declare any relevant personal interest. The Committee shall have the right to determine whether that member shall withdraw, or be allowed to speak but not vote, or be allowed to speak and vote.
- g) If a Committee member is absent from 3 consecutive Committee meetings without apology it shall be deemed that they have resigned.

### **Meetings and proceedings of The Committee**

- a) There shall be a minimum of 3 Committee meetings per year and an AGM.
- b) The quorum will be a simple majority of the members present.

- c) An Annual General Meeting will be held each year, no later than four months after the end of the financial year, which shall be 30<sup>th</sup> April.
- d) Not less than 21 days' notice of the AGM shall be given and any person wishing to raise any matter for discussion at the AGM shall give at least 3 days' notice, in writing, to the Secretary of the Committee.
- e) Voting at all meetings shall be by a show of hands by Full Members entitled to vote.
- f) A simple majority of votes shall carry a decision.
- g) Except for elections to the Committee, in the event of a tied vote, the Chair of the meeting shall have an extra casting vote.
- h) Persons can be nominated in their absence for any position on the Committee, providing that the nominee's consent is given. This to be confirmed within their presence at the next meeting.

### **Finance**

Proper accounts of all monies belonging to the Association shall be maintained. The Treasurer will be responsible for managing the financial affairs of the Association, reporting to the Chair regularly and the Committee as requested.

- a) The funds shall be lodged in a bank approved by the Committee.
- b) All cheques or BACS authorisation must be jointly approved by at least two Committee signatories.
- c) Annual independently examined accounts shall be presented at the AGM.
- d) The income of the organisation shall be applied solely towards the objects and aims of the organisation. Except for reimbursement of festival costs, no payment shall be made to any member.

### **Dissolution Clause**

The organisation may be dissolved at any time by a resolution passed by a simple majority of members present, voting at a special General meeting of the organisation. After the satisfaction of proper debts or liabilities, the Committee shall have the power to dispose of any assets or property remaining, by gift or transfer, to such other institutions having objects similar to some or all of the objects of the organisation.

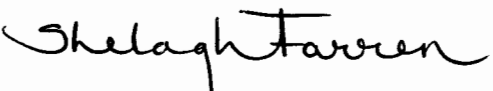
Approved and adopted as the Constitution of the BME at a meeting held on 2 August 2017.

  
Signed (Chair)

Print Name: LORRAINE GILBERT.

  
Signed (Treasurer)

Print Name: TINA DARGATZIS

  
Signed (Secretary)

Print Name: SHELAGH FARREN